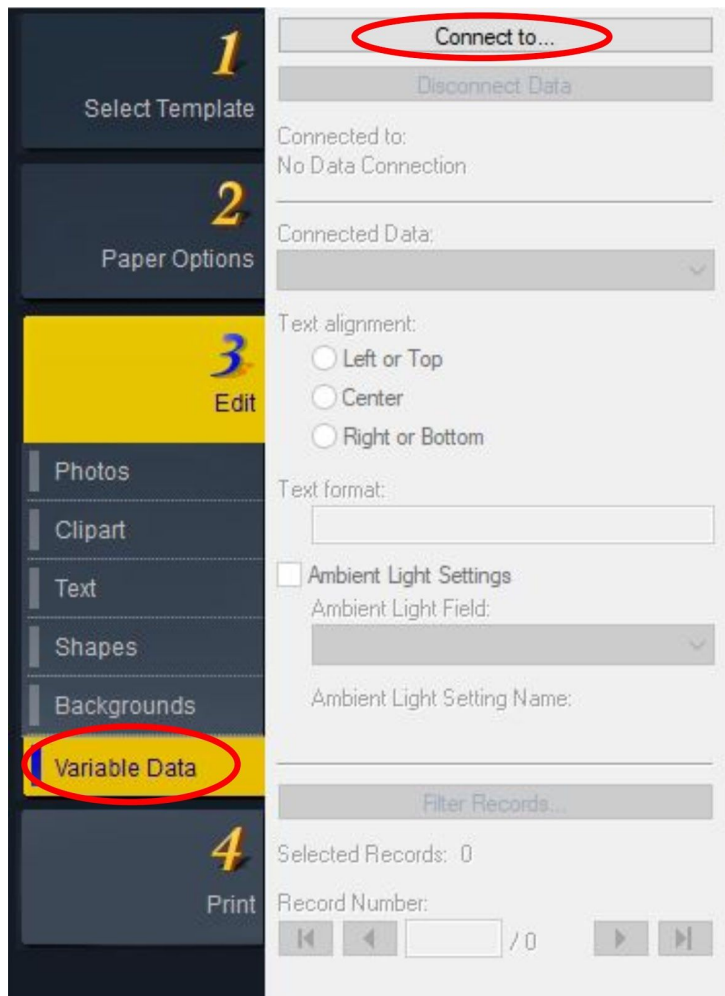


Printing Certificates

(see training video)

To import the information (names, dates, etc.) from your Excel file, Go to **Step 3 Edit** in Poster Artist, Click **Variable Data**, and then **Connect to**. From here you will select your Excel file. *See our training video for more information on this feature.*



*A box will eventually show up asking if you want to Preview First before printing. If you are printing a large amount of certificates, you mostly likely do not want the printer to stop between each certificate so **do not** select this feature.

Before Printing your Certificates, make sure the settings look like the image below:

