

Team Evaluation Form

Name: _____ Date: _____

Evaluate the performance of your team in the school-based printer business. Be honest and thoughtful- your feedback helps improve teamwork and project success.

1. Communication

Team members communicated clearly and respectfully.

Rating (1 = Needs Improvement to 4 = Excellent):

☆☆☆☆

Everyone shared ideas and listened to others.

Rating (1 = Needs Improvement to 4 = Excellent):

☆☆☆☆

Conflicts were handled calmly and professionally.

Rating (1 = Needs Improvement to 4 = Excellent):

☆☆☆☆

2. Collaboration

Everyone contributed fairly to the project.

Rating (1 = Needs Improvement to 4 = Excellent):

☆☆☆☆

Team members supported one another when needed.

Rating (1 = Needs Improvement to 4 = Excellent):

☆☆☆☆

Responsibilities were shared and completed on time.

Rating (1 = Needs Improvement to 4 = Excellent):

☆☆☆☆

3. Work Quality

Team members produced high-quality work.

Rating (1 = Needs Improvement to 4 = Excellent):

☆☆☆☆

The team followed printer procedures and safety rules.

Rating (1 = Needs Improvement to 4 = Excellent):

☆☆☆☆

The final products met project expectations.

Rating (1 = Needs Improvement to 4 = Excellent):

☆☆☆☆

4. Reliability

Team members were dependable and attended work sessions.

Rating (1 = Needs Improvement to 4 = Excellent):

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Deadlines were taken seriously.

Rating (1 = Needs Improvement to 4 = Excellent):

☆☆☆☆

Everyone stayed on task throughout the project.

Rating (1 = Needs Improvement to 4 = Excellent):

☆☆☆☆

5. Attitude & Professionalism

Team members maintained a positive attitude.

Rating (1 = Needs Improvement to 4 = Excellent):

☆☆☆☆

Everyone treated others respectfully.

Rating (1 = Needs Improvement to 4 = Excellent):

☆☆☆☆

The team worked well under pressure.

Rating (1 = Needs Improvement to 4 = Excellent):

☆☆☆☆

6. Open-Ended Reflection

What was your team's biggest strength?

What is one area your team should improve?

What is one thing YOU could do to be a stronger teammate next time?
